

LEEDS PROFESSIONAL MENTORSHIP PROGRAM STUDENT CONTRACT

Purpose:

The purpose of the Professional Mentorship Program is to enhance the undergraduate experience through personal and professional development that also fosters:

- Improved career connections
- An additional layer of valuable student advisement, and
- A development of professional business world expectations.

Background/Mission:

The Professional Mentorship Program was initiated in 2009 to enhance the undergraduate academic experience of Leeds students, as well as to prepare and inspire them to best meet future challenges in the business world. The two-year program matches students and professionals with shared interests such as industry, functional area, geographic location and other criteria. Through their mentoring relationship, students can explore choice of majors, potential for graduate school, work-life balance, and effective networking and job search strategies. The PMP strives to create a tradition and appreciation of mentoring within the Leeds School that will ultimately prepare our students to be actively engaged business and community leaders in the future.

Student Responsibilities:

As a member of the PMP community, I agree to:

1. Attend all required meetings and training sessions.
2. Attend Fall and Spring events with students and mentors.
3. Meet the requirement of having junior standing and at least 4 semesters remaining at Leeds.
4. Contribute a minimum of 2 contact hours with my mentor per academic year. Exact hours may vary due to dynamic of mentoring.
5. Complete periodic surveys regarding the program.
6. Continue to be in good academic standing.
7. Take responsibility for communicating with the PMP if I must miss an event and follow-up on missed activities.
8. Represent the Leeds School in a professional manner throughout the program, including appropriate attire and attitude. Casual attire is appropriate only if the mentor specifically states so, or if the mentorship session activity dictates.

Confidentiality Statement:

As a mentee, I agree to maintain the utmost discretion and confidentiality of all personal, professional, and contact information given to me about my mentor. This information from any source and in any form, including, but not limited to, paper record, oral communication, audio recording, and electronic display, is strictly confidential and may not be shared with others, regardless of whether they are in the program. Breaches of this agreement will result in forfeiture of the mentorship and program participation.

Confirmation of Participation:

To be eligible for the Professional Mentorship Program, you have passed a rigorous application process and have been admitted based on many personal, academic, and professional criteria. Congratulations!! After completing the requisite professional training, and by signing below, you agree to maintain a professional relationship with everyone involved with the program for the next two years or until you complete your degree at the Leeds School of Business, University of Colorado Boulder.



I agree to the conditions of acceptance and student responsibilities for the **Professional Mentorship Program**.

Name (Printed): _____ **Date:** _____

Name (Signature): _____

Permission for Inclusion:

The PMP periodically takes videos and photos at our events, workshops and other activities and would like your permission to include your photo or video footage in official program materials. We also need your permission to include your professional resume, as posted on the Career Services Online (CSO) site, in the "PMP Resume Book." This book will be available to all PMP Mentors through the PMP website.

YES - The Professional Mentorship Program has permission to include photos or videos of me at official PMP events in their marketing, promotional and educational materials.

_____ **Initial Here**

YES – The Professional Mentorship Program has permission to include my resume in the "PMP Resume Book," which will be posted on the PMP website and made available to PMP mentors.

_____ **Initial Here**