

“Year-in-the-Life” of a PMP Senior

Senior Year	Academic Life	Personal/Professional Development Activities	Possible PMP Discussion Topics	Potential Goals/Outcomes
Fall/ Winter	<ul style="list-style-type: none"> • Should complete an “academic audit” with advising • Select and check requirements for Certificate Programs. • Senior-level Capstone Courses for each major • Attend Executive Speaker Series other Guest Speakers • Researching graduate schools, preparing for entrance exams • Start completing applications. 	<ul style="list-style-type: none"> • Career Connections – Revise resume and Post on CSO • Sign-up for job and interview “alerts” on CSO • Attend Career Connections’ “Senior Conferences” in September and October • October 3, 2011 – PMP Kick-Off Event – make some new connections! • October 5, 2011 – Fall Campus-Wide Career and Internship Fair • Pursue leadership opportunities in student or volunteer organizations • Pursue part-time internships on-campus or with local employers • Mentor a freshman student through Leeds Peer Mentorship Program 	<ul style="list-style-type: none"> • What did they learn from their summer experiences – personal and professional? • Job vs. Grad School decision • How to “work” a Career Fair – review the list of companies with them • Identify a range of options they would be happy with – think about their passions. • What resources do they have/ need to pursue their goals? • Preparation – research, etiquette, insights into company culture, tips on “looking the part” • Practice and give feedback - interviews, emails, phone interviews, “cold calls” • Think about “fit” - tangible and intangible benefits of different jobs • How to “stand out” from other applicants 	<ul style="list-style-type: none"> • Re-visit and refine their list of goals from Junior year –add specifics • Introduce to alumni or faculty from graduate programs they may be interested in • Develop a strategy/resource sheet for various options. Identify the who, what, where and how for each. Create a Step-by-step plan. • Modify and tailor their “toolkit” for different positions. Multiple resumes, cover letters, objective statements • Set up informational interviews and make connections • Help plan an “interview trip” at Winter Break
Spring	<ul style="list-style-type: none"> • Stay on track for graduation • Fill-out required forms, order cap and gown, send invitations, etc. • Submit applications for graduate programs • Visit grad schools • Take entrance exams 	<ul style="list-style-type: none"> • Attend PMP Networking events • “How to Work a Career Fair” – Career Connections • January 25 & 26, 2012 – Spring Campus-Wide Career and Internship Fair • February 15, 2012 – Leeds Career Fair • April 3, 2012 – Just-in-Time Campus Hiring and Internship Fair • Talk to professors and advisors about being references. Ask for referrals and advice. 	<ul style="list-style-type: none"> • Progress towards goals • Roadblocks or unexpected responses • Pros and cons of different jobs, offers, locations • How to find jobs that aren’t posted at CU or Leeds – broaden their search • How to keep focused and positive if things are going slowly 	<ul style="list-style-type: none"> • Define new options and strategies – devise “back-up” plans • Debrief interviews, visits, phone calls. Help think through follow-up options. • Create a plan for using Social Media or resources outside CU in their search. • Develop a “resource inventory” of skills, people, etc. that they can bring to bear and may have overlooked • Suggest other resources/ tools that might be helpful – books, maybe a course or career assessment • Provide a push, a sense of perspective, or support and reassurance. Apply liberally, as needed!
Summer	<ul style="list-style-type: none"> • Celebrate your successes and prepare for the next challenge! 		<ul style="list-style-type: none"> • What are they excited about? Nervous about? • If they don’t have a job, brainstorm “back-up” plans. • Send them on their paths! 	